

February 25, 2023
Minutes for Presbytery

RECOMMENDATIONS TO PRESYTERY

The Committee on Ministry Recommends that the Presbytery:

Calls/Contracts

Called and Installed Positions (Including Designated Pastor)

1. **By Motion**, approve Solo Pastor/Head of Staff call between **Rev. Greg Larsen and St. Thomas Community Presbyterian Church**, effective January 4, 2023.

Total Effective Salary: \$77,700.00

Total Benefits: UCC Pension - \$18,966.00, Medical, Dental, Vision - \$4,920.00, SSI Allowance – \$5,994.00, Short and Long term Disability - \$2816.00, Presbyterian Polity Course – \$400.00.

Reimbursed Expenses: Continuing Education - \$1,550, Profession Expenses - \$1,050

Total Cost to Church: \$113,346.05

4 Weeks Vacation, including 2 Sundays

2 Weeks Continuing Education, including 2 Sundays

Church to pay for and allow Pastor to attend Pastors in Transition program.

Church will share in cost for clergy coaching in first year.

2. **By Motion**, approve Designated Pastor call between **Rev. Dr. Richard Lapehn and Orchard Lake Community Church, Presbyterian**, effective January 22, 2023.

Total Effective Salary: \$85,000.00

Total Benefits: BoP dues - \$33,150.00, SSI - \$6502.50, Dental/Vision - \$1767.00

Reimbursed Expenses: Medical deductible - \$960.00, Continuing Education - \$1,500.00, Professional Expenses - \$3,500.00, Other Benefits (Retirement Saving Matching Contribution) - \$1,500.00

Total Cost to Church: \$133,879.50

4 Weeks Vacation, including 4 Sundays

2 Weeks Continuing Education, including 2 Sundays

Church to pay for allow Pastor to attend Pastors in Transition program.

Church will share in cost of clergy coaching in first year.

Supply/Interim/CRE/Parish Associate

1. **By Motion**, approve the Part Time Commissioned Ruling Elder Contract between **CRE Caleb Jones and St. John's Presbyterian Church**, effective January 1, 2023. 25 hours

Total Effective Salary: \$25,000.00

Total Benefits: \$5,942,.00

Reimbursed Expenses: Study Allowance - \$1,000.00, Professional Expenses - \$1,058.00

Other Expenses: Pastors in Transition program, \$150.00

Total Cost to Church: \$33,150.00

4 Weeks Vacation, including 4 Sundays

2 Weeks Continuing Education, including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition program.

2. **By Motion**, approve the Part Time Stated Supply Contract between **Rev. Charles Sadler II and Starr Presbyterian Church**, effective January 1, 2023. 12 hours.
Total Effective Salary: \$20,700.00
Total Benefits: \$1,583.65
Reimbursed Expenses: Study Allowance - \$500.00, Professional Expenses - \$845.65
Total Cost to Church: \$23,629.20
4 Weeks Vacation including 4 Sundays
2 Weeks Continuing Education including 2 Sundays
Church to pay for allow Pastor to attend Pastors in Transition Program.
3. **By Motion**, approve the Part Time Stated Supply Contract between **Rev. Keith Cornfield and Calvary Presbyterian Church, Ann Arbor**, effective January 1, 2023. 28 hours
Total Effective Salary: \$49,849.00
Total Benefits: \$3,813.00
Reimbursed Expenses: Professional Expenses - \$2,210.00
Total Cost to Church: \$55,872.00
5 Weeks Vacation including 4 Sundays
2 Weeks Continuing Education including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition Program.
4. **By Motion**, approve the Part Time Commissioned Ruling Elder Contract between **CRE Pamela Hutchens and Auburn Hills Presbyterian Church**, effective January 1, 2023. 10 hours
Total Effective Salary: \$20,440.00
Total Cost to Church: \$20,440.00
4 Weeks Vacation including 4 Sundays
2 Weeks Continuing Education including 2 Sundays
5. **By Motion**, approve the Part Time Interim Pastor Contract between **The Rev. Dr. Roxie Davis and First Presbyterian Church, Port Huron**, effective January 1, 2023. 19 hours
Total Effective Salary: \$31,413.00
Reimbursable Expenses: Medical Deductible - \$2,000.00, Study Allowance - \$2,000.00,
Professional Expense - \$2,000.00
Total Cost to Church: \$37,413.00
6 Weeks Vacation including 6 Sundays
2 Weeks Continuing Education including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition Program.
6. **By Motion**, approve the Commissioned Ruling Elder Contract between **CRE Deborah Lennis and White Lake Presbyterian Church**, effective October 1, 2022. 40 hours
Total Effective Salary: \$49,600.00
Reimbursed Expenses: Study Allowance - \$1,550.00, Professional Expense - \$1050.00
Total Cost to Church: \$52,200.00
4 Weeks Vacation including 2 Sundays
2 Weeks Study Leave including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition Program.

7. **By Motion**, approve the Interim Pastor Contract between **Rev. Karen Stunkel and Westminster Church of Detroit**, effective January 1, 2023. 40 hours
 - Total Effective Salary: \$65,000.00
 - Total Benefits: BoP Medical, \$18,850.00, BoP Pension, \$5,525.00, Bop Death/Disability, \$650.00
BoP Temporary Disability, \$325.00
 - Reimbursed Expenses: Medical Deductible - \$950.00, Study Allowance - \$1,200.00, Professional Expense - \$4,975.00
 - Total Cost to Church: \$97,475.00
 - 4 Weeks Vacation including 2 Sundays
 - 2 Weeks Study Leave including 2 Sundays
 - 1 Family Sunday

8. **By Motion**, approve the Quarter-Time Stated Supply Contract between **Rev. Dr. Kenneth Kaibel and Belleville Presbyterian Church**, effective January 11, 2023.
 - Total Effective Salary: \$12,400.00
 - Total Benefits: \$6,000.00
 - Reimbursable Expenses: Study Leave and book allowance - \$1,000.00, Visitation and Transportation expense - \$1,600.00, Miscellaneous expense - \$2,000.00
 - Total Cost to Church: \$23,080.00
 - 5 Weeks vacation including 5 Sundays
 - 2 Weeks Continuing Education including 2 Sundays.
 - Church to pay for and allow Pastor to attend Pastors in Transition Program.

9. **By Motion**, approve the Interim Pastor Contract between **Rev. Bryan Smith and Milford Presbyterian Church**, effective February 1, 2023. 40 hours
 - Total Effective Salary: \$102,800.00
 - Total Benefits: BoP Pension, \$8738.00, BoP Death/Disability, \$1,028.00, BoP Temporary Disability - \$514,00, BoP Retirement Savings - \$6,000.00, BoP Optional Dental/Vision – \$1,078.00
 - Reimbursed Expenses: Medical Deductible - \$1,200.00, Study Allowance - \$2,400.00, Professional Expenses - \$1,200.00
 - Total Cost to Church: \$124,958.00
 - 4 Weeks Vacation including 24Sundays
 - 2 Weeks Continuing Education including 2 Sundays

10. **By Motion**, approve the Interim Pastor Contract between **Rev. Dr. Timothy Beal and Jefferson Ave. Presbyterian Church**, effective February 12, 2023. 40 hours
 - Effective Salary: \$100,000.00
 - Benefits: SSI Reimbursement \$7,6500.00
 - Reimbursed Expenses: Medical Deductible - \$1,000.00, Study Allowance - \$1,500.00, Professional Expense - \$2,500.00
 - Total Terms of Call: \$112,650.00
 - Other Expenses to Church: Post-Retirement Dues to BoP - \$12,000.00, Moving Expense – Up to \$13,000.00
 - Total Cost to Church: \$137,650.00
 - 4 Weeks Vacation including 4 Sundays

2 Weeks Continuing Education including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition Program.

11. **By Motion**, approve the Part Time Stated Supply Contract between **Rev. Linda Anderson and First Presbyterian Church** of South Lyon, effective February 17, 2023. 20 hours
Effective Salary: \$38,607.00
Reimbursed Expenses: Professional Expense - \$775.00
Total Cost to Church: \$39,382.00
4 Weeks Vacation including 4 Sundays
2 Weeks Continuing Education including 2 Sundays
Church to pay for and allow Pastor to attend Pastors in Transition Program.

12. **By Motion**, approve the Parish Associate Covenant between **Rev. Dr. Keith Provost and Kirk in the Hills Presbyterian Church**, effective October 1, 2022. 10 hours per month.
Compensation will be to reimburse for:
Travel and Professional expenses - \$1,000.00
Preaching single - \$150.00
 Two - \$200.00
 Three - \$250.00
If opportunity for study leave should arise, the Parish Associate will be allowed up to \$1,250.00.

13. **By Motion**, approve the Parish Associate Covenant between **Rev. Marjorie Wilhelmi and Kirk in the Hills Presbyterian Church**, effective October 1, 2022. 10 hours per month.
Compensation will be to reimburse for:
Travel and Professional expenses - \$1,000.00
Teaching - \$100.00 per class session
Preaching single - \$150.00
 Two - \$200.00
 Three - \$250.00
If opportunity for study leave should arise, the Parish Associate will be allowed up to \$1,250.00.

14. **By Motion**, approve the extension of Parish Associate Contracts between Rev. Julie Madden and Rev. Ted Thode and First Presbyterian Church Birmingham, until a new Pastor is called.

Dissolutions

1. **By motion**, approve the dissolution agreement between First Presbyterian Church Birmingham and Rev. Bethany Peerbolte, and transfer upon request from the Presbytery of Denver, effective Nov. 30, 2023. Terms of dissolution: \$8,963.53 - payment of salary/housing/vacation/HRA/Medical & Pension/Professional Expense difference.

Transfers

1. **By motion**, approve requesting transfer of credentials for Rev. TC Anderson from the Presbytery of Chicago.
2. **By motion**, approve the transfer of Rev. Eddie Jusino to the New Castle Presbytery.
3. **By motion**, approve the transfer of Rev. Bethany Peerbolte to the Denver Presbytery.
4. **By motion**, accept the transfer of Rev. Nathan Achterhof from the Lackawanna Presbytery.

INFORMATION FOR THE PRESBYTERY

The Committee on Ministry:

1. **Approved** forming a task force to work with congregations in conflict, not limited to COM.
2. **Approved** adding Rev. Susan Mozena to the Pulpit Supply List.
3. **Approved** adding Candidate for Ministry Lon Kuehn, (member of Starr Presbyterian) to Pulpit Supply List.
4. **Approved** appointing Rev. Beth Delaney Moderator for Milford Presbyterian Church for November and December 2022.
5. **Approved** change to First Presbyterian Church Birmingham MIF to 2-5 years experience.
6. **Approved** adding Rev. Eddie Jusino to the Pulpit Supply List.
7. **Approved** Milford Presbyterian Church Ministry Information Form.
8. **Approved** Jefferson Ave. Presbyterian Church Interim Position Description.
9. **Approved** request by Rev. Al Timm to labor inside the bounds of the Presbytery of Detroit to teach a course at Ecumenical Theological Seminary via zoom.
10. **Approved** appointing Rev. Neeta Nichols Moderator for First Presbyterian Church Birmingham, beginning March 1, 2023.
11. **Approved** appointing Rev. David Downton Moderator for Calvary Presbyterian Church Ann Arbor, effective February 1, 2023.
12. **Approved** Position Description for Parish Associate at First Presbyterian Church Northville.
13. **Approved** Transitional Team Proposal
14. **Approved** Rev. Bryan Smith taking Interim Training Week One.
15. **Approved** payment of Clergy Coaching Funds in the amounts of \$300.00 (\$100/3 session) and \$233.00 for a new to the Presbytery Pastor per ToC contract.